

INDIVIDUAL CABINET MEMBER DECISION-MAKING

RECORD OF DECISION

PART A

DETAILS OF REPORT <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Title of report	Supply Chain Adult and Community Learning fees and charges for the academic year 2018-2019
Decision-maker	Cabinet Member for Jobs, Skills and Innovation
Earliest date when decision can be taken	22 October 2018
Key decision – Yes/No?	Yes
Date published on forward plan	1 August 2018
Date sent to cabinet member	12 October 2018
Recommendation	1. That the Cabinet Member for Jobs, Skills and Innovation approves the supply chain fees and charges for the academic year 2018/19.

ORIGINATING AUTHOR'S DETAILS <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Lead officer (Name and job title)	David Quirke-Thornton, Director of Children's and Adults' Services
Report author (Name and job title)	Dolly Naeem, Head of Adult Learning
Contact Number	020 7358 2100

PART B

(Cabinet member to complete this section)

DECISION(S)

To implement recommendations as per the report

REASONS FOR DECISION

As per report

**ALTERNATIVE OPTIONS
CONSIDERED**

As per report

REPRESENTATIONS RECEIVED

None

ADDITIONAL ADVICE RECEIVED

~~None~~ None

ANY INTERESTS DECLARED

Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.

Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.

If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.

None

DECLARATION

I approve/~~reject~~ the recommendations set out in the report.*

or

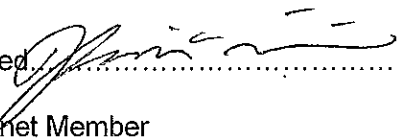
~~I approved an alternative course of action set out in Part B.*~~

or

~~I have referred this matter to the Full Cabinet for decision.*~~

(* - Please delete as appropriate)

Signed



Dated

22/10/18

Cabinet Member

Please return completed hard copy of the form to, Constitutional Team, 160 Tooley Street, PO BOX 64529, London, SE1P 5LX – tel: 020 7525 7221.

Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.

